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## Certification that a household member is permanently absent from household

I certify that \_\_\_\_\_ (name of person removed from household) is permanently absent from my household and that he/she is now living at \_\_\_\_\_ (address of new residence). I am unable to obtain a lease and utility bills for the person who left my household because \_\_\_\_\_. I further certify that my household is not receiving regular payments or income from \_\_\_\_\_ (person removed from the household).

I understand that if I would like the above named person or any other person to move into my household that it needs to be properly reported and with the exception of children who join the family as a result of birth, adoption, or court-awarded custody, a family must request BHA prior approval to add a new family member or other household member (live-in aide or foster child).

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<b>Signature of Head of Household</b>	<b>Print Name</b>	<b>Date</b>
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<b>Signature of Spouse/Other adult</b>	<b>Print Name</b>	<b>Date</b>
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