Certification for Business Concerns Seeking Section 3 Business Preference in Contracting and Demonstration of Capability

Firm's Legal Name:				
Mailing Address:				
Check appropriate box:	☐ Individual/Sole Proprietor ☐ ☐ Limited Liability Company (LL (D=Disregarded Entity, C=Co ☐ Other: (Indicate)	LC). Ente	nter tax classification	
ATTAC	HED IS THE FOLLOWING DOCU	MENTATI	ATION AS EVIDENCE OF STATUS:	
OR BUSINESSES CLAIMING ST	ATUS AS A SECTION 3 RESIDEN	NT-OWN	NED ENTERPRISE:	
Copy of resident lease	e Other evidence C	opy of evi	evidence of participation in a public assistance program	
FOR THE BUSINESS ENTITY, AS	APPLICABLE:			
Copy of Articles of I	ncorporation		Certificate of Good Standing	
Assumed Business Name Certificate			Partnership Agreement	
List of owners/stockholder and % of each			Corporation Annual Report	
☐ Latest Board minutes appointing officers			Additional documentation	
Organization chart v	vith names and titles and brief f	unctiona	nal statement	
For business claiming business:	Section 3 status by subcon	tracting	ng 25% of the dollar awarded to qualified Section	
List of subcontracted	Section 3 business and subcon	tract am	mount	
			ast 30% of their workforce are currently Section is of date of first employment with the business:	
List of all current full	_		List of all employees claiming Section 3 status	
PHA Residential lea of employment)	☐ PHA Residential lease (less than 3 years from date		Other evidence of Section 3 status (less than3 years from date of employment)	
Evidence of ability to pe	erform successfully under the	e terms a	s and conditions of the proposed contract:	
Current financial sta	tement		List of owned equipment	
Statement of ability	to comply		List of all contracts for the past 2 years with public policy	
© 1			· N. d	
Signature			Notary	
	1 1	My tern	erm expires:	
Printed Name	Date (mm/dd/yr)			
			NOTARY	
Title			SEAL:	

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JOEOTED ATTIKWATIVE AC	TION PLAN FOR UTILIZATION OF PRO	THECT AREA BUSINESSES!	
Number of All Contracts		SOLOT AREA BOOMEOOLO.	
Name of Company:			
Dollar Value of All Conti	racts Proposed:		
Project:	·		
To The Greatest Exte	ent Feasible, Contracts Will Be Av	varded Through Negotiation (or Rid to Qualified Proje
Area Businesses.	THE Casible, Contracts will be Av	varded Tillough Negotiation (or bla to Qualifica i Toji
AL OF THESE CONTRACTS	FOR PROJECT AREA BUSINESSES:		
PROPOSED TYPE OF CONT	TRACT APPROX. COST	PROPOSED TYPE OF CONTRAC	T APPROX. COST
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	AR, PERMANENT EMPLOYEES, TRA	INCLO, ALLINITICES.	
Address: Name of Company: Project:			TOTAL
Name of Company:	PRESENT PERMANENT EMPLOYEES (At Time of Contract Signing)	SECTION 3 WORKFORCE PROJECTION (Residents)	TOTAL PROJECTED WORKFORCE INCREASE
Name of Company:	EMPLOYEES	WORKFORCE PROJECTION	PROJECTED WORKFORCE
Name of Company: Project:	EMPLOYEES	WORKFORCE PROJECTION	PROJECTED WORKFORCE
Name of Company: Project: APPRENTICES	EMPLOYEES	WORKFORCE PROJECTION	PROJECTED WORKFORCE
Name of Company: Project: APPRENTICES JOURNEYPERSONS	EMPLOYEES	WORKFORCE PROJECTION	PROJECTED WORKFORCE
Name of Company: Project: APPRENTICES JOURNEYPERSONS LABORERS	EMPLOYEES	WORKFORCE PROJECTION	PROJECTED WORKFORCE
Name of Company: Project: APPRENTICES JOURNEYPERSONS LABORERS SUPERVISORY	EMPLOYEES	WORKFORCE PROJECTION	PROJECTED WORKFORCE
Name of Company: Project: APPRENTICES JOURNEYPERSONS LABORERS SUPERVISORY SUPERINTENDENT	EMPLOYEES	WORKFORCE PROJECTION	PROJECTED WORKFORCE
Name of Company: Project: APPRENTICES JOURNEYPERSONS LABORERS SUPERVISORY SUPERINTENDENT PROFESSIONAL CLERICAL	EMPLOYEES	WORKFORCE PROJECTION (Residents)	PROJECTED WORKFORCE INCREASE
Name of Company: Project: APPRENTICES JOURNEYPERSONS LABORERS SUPERVISORY SUPERINTENDENT PROFESSIONAL CLERICAL TE: RESIDENTS ARE THOS	EMPLOYEES (At Time of Contract Signing)	WORKFORCE PROJECTION (Residents) RESIDENTS WHO HAVE BEEN QU	PROJECTED WORKFORCE INCREASE
Name of Company: Project: APPRENTICES JOURNEYPERSONS LABORERS SUPERVISORY SUPERINTENDENT PROFESSIONAL CLERICAL TE: RESIDENTS ARE THOS	EMPLOYEES (At Time of Contract Signing)	WORKFORCE PROJECTION (Residents)	PROJECTED WORKFORCE INCREASE
Name of Company: Project: APPRENTICES JOURNEYPERSONS LABORERS SUPERVISORY SUPERINTENDENT PROFESSIONAL CLERICAL TE: RESIDENTS ARE THOS	EMPLOYEES (At Time of Contract Signing) E LOWER INCOME PROJECT AREA F	WORKFORCE PROJECTION (Residents) RESIDENTS WHO HAVE BEEN QU	PROJECTED WORKFORCE INCREASE

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PREFERENCE FOR SECTION 3 BUSINESS CONCERNS IN CONTRACTING OPPORTUNITIES

BHA is required, and also requires its contractors, to provide equal employment opportunity to all employees and applicants for employment without regard to race, color, religion, sex, national origin, disability, veteran's or marital status, or economic status and to take affirmative action to ensure that both job applicants and existing employees are given fair and equal treatment.

BHA, in accordance with applicable laws and regulations, has established goals in order to comply with Section 3 requirements. The goals are:

- 1. 30% of the aggregate number of new hires in any fiscal year should be Section 3 eligible;
- 2. 10% of all construction contract dollars to Section 3 Businesses; and
- 3. 3% of all other contracts collars to Section 3 Businesses.

BHA has established the following priority for preference when providing contracting opportunities to Section 3 Businesses:

Priority I: Category 1 Business

Residents of the BHA housing development(s) for which the contract shall be expended.

Priority II: Category 2 Business

Residents of other BHA properties and BHA clients in other BHA programs.

Priority III: Category 3 Business

All other residents residing in BHA's jurisdiction who meet the income guidelines for the Section 3 preference.

Eligibility for Preference

A business concern seeking to qualify for a Section 3 contracting preference shall certify or submit evidence that the business concern is a Section 3 business concern.

HUD directs within 24 CFR 135 that the Bremerton Housing Authority may make award to qualified Section 3 business concerns with the highest priority ranking and with the lowest responsive bid if that bid is:

- (a) Within the maximum total contract price established by the HA; or
- (b) Not more than 10% higher than the total bid price of the lowest responsive bid from any responsible bidder.