

Solicitation of Interest for the Housing Authority of the City of Bremerton Maintenance Roster

The Bremerton Housing Authority (BHA) is soliciting applications for qualified contractors interested in being added to its maintenance roster for minor maintenance projects at all of its properties. To qualify for the Maintenance Roster, contractors must complete the following forms:

- Profile of Firm Form
- Listing of Maintenance Services Available
- Fee Structure Form
- W-9
- Section 3 Certification Paperwork (**Optional**)

In addition, contractors must have and submit the following:

- A copy of its Bremerton Business License
- A copy of its Master Business License with the State of Washington
- Evidence of Insurance

OPTIONAL: BHA encourages businesses to review the Section 3 information included in this packet to determine if the contractor is eligible to become certified. Certification as a Section 3 business enables the contractor to be eligible to receive preference as stated in the Section 3 information. If you have questions about Section 3, please contact Andi Reed at areed@bremertonhousing.org.

Before being placed on the roster, the Bremerton Housing Authority will verify that the contractor is not on the Federal or State debarment list and is in good standing with state agencies.

Contractors will be required to submit a Statement of Intent to the Department of Labor and Industries when they have been retained for their first work with BHA. At the end of the calendar year, an Affidavit of Wages Paid will need to be submitted to the Department of Labor and Industries that includes all work performed for the Bremerton Housing Authority during the calendar year. Contractors must pay employees at least the HUD wage and fringe rates included with this packet. Wage and fringe rates vary with the type of work performed.

The Bremerton Housing Authority will choose contractors from the roster on a rotating basis for maintenance work. Contractors will need to reapply periodically to remain on the roster.

There is no deadline for submittal of applications to the Maintenance Roster. Please submit all required information by email to Andi Reed at areed@bremertonhousing.org.

If you are already on the maintenance roster, please submit:

- Profile of Firm Form
- Listing of Maintenance Services Available
- Fee Structure Form
- W-9
- Section 3 Certification Paperwork (**Optional**)

We track the need to update license and insurance certificates throughout the year. If we need you to update those items, we will let you know.

PROFILE OF FIRM FORM

(This Form must be fully completed and placed under specified TAB of the proposal submittal.)

- (1) Prime Subcontractor
- (2) Firm's Legal Name: _____
- (3) Mailing Address: _____
- Individual/Sole Proprietor Corporation Partnership
 Limited Liability Company (LLC). Enter tax classification _____
 (D=Disregarded Entity, C=Corporation, P=Partnership)
 Other: (Indicate) _____
- (4) Check appropriate box:
- (5) Street Address (if different): _____
- (6) City, State, Zip: _____
- (7) Primary Contact AND Title: _____
- (8) E-mail Address: _____ @ _____
- (9) Telephone #: () - Fax #: () -
- (10) Federal Tax ID #: _____
- (11) UBI #: _____ DUNS #: _____
- (12) City of Brem License #: _____ WA ST License Type & #: _____
- (13) Year Firm Established: _____ Year Firm Established in Bremerton: _____
 Former Name & Year _____
- (14) Established, if applicable: Name: _____ Year: _____
 Name of Parent Co & Date Parent Co _____
- (15) Acquired, if applicable: Name: _____ Year: _____

(16) Identify the Principals/Partners in Firm (submit under the specified TAB a brief professional resume for each).

NAME	TITLE	% of OWNERSHIP

(17) Identify the individual(s) that will act as project manager and any other supervisory personnel that will work on project (submit under the specified TAB a brief professional resume for each).

NAME	TITLE

(18) **Proposer Diversity Statement:** You must circle all of the following that apply to the ownership of this firm and enter where provided the correct percentage (%) of ownership of each:

- Caucasian American (Male) _____%
 Public-Held Corporation _____%
 Government Agency _____%
 Non-Profit Organization _____%

Resident- (RBE), Minority- (MBE), or Woman-owned (WBE) Business Enterprise (qualifies by virtue of 51% or more ownership and active management by one or more of the following:

- Resident Owned* _____%
 African American _____%
 Native American** _____%
 Hispanic American _____%
 Asian/Pacific American _____%
 Hasidic Jew _____%
 Asian/Indian American _____%
- Woman-owned (MBE) _____%
 Woman-owned (Caucasian) _____%
 Disabled Veteran _____%
 Other (Specify) _____%

WMBE Certification No. _____
 Certified By (print): _____

Note: A certification/number is not required to propose – Enter if available.
 Questions? MWBE Office (360) 753-9693.

_____/_____/_____
 Signature Date (mm/dd/yr) Printed Name Company

SUBCONTRACTOR(S) MUST COMPLETE SEPARATE ATTACHMENT: PLACE UNDER DESIGNATED TAB.

HOUSING AUTHORITY OF THE CITY OF BREMERTON (BHA)

PROFILE OF FIRM FORM

(19) Worker's Compensation Insurance Carrier: Policy #: _____ Expiration Date: _____ / _____ / _____

(20) General Liability Insurance Carrier: Policy #: _____ Expiration Date: _____ / _____ / _____

(21) Professional Liability Insurance Carrier: Policy #: _____ Expiration Date: _____ / _____ / _____

(22) **Debarred Statement:** Has this firm or any principal(s) ever been debarred from providing any services by the federal government, state government, the State of Washington, or any local government agency within or out of the State of Washington? Yes No If YES, attach a full detailed explanation, including dates, circumstances, and current status.

(23) **Disclosure Statement:** Does this firm or any principals thereof have any current, past personal or professional relationships with any commissioner of officer of BHA? Yes No If YES, attach a full detailed explanation, including dates, circumstances, and current status.

(24) **Non-collusive Affidavit:** The undersigned party submitting this proposal hereby certifies that such proposal is genuine and not collusive and that said proposer entity has not colluded, conspired, connived or agreed, directly or indirectly, with any proposer or person, to put in a sham proposal or to refrain from proposing, and has not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference, with any person, to fix the proposal price of affiant or of any other proposer, to fix overhead, profit or cost element of said proposal price, or that of any other proposer or to secure any advantage against BHA or any person interested in the proposed contract; and that all statements in said proposal are true.

(25) **Verification Statement:** The undersigned proposer hereby states that by completing and submitting this form he/she is verifying that all information provided herein is, to the best of his/her knowledge, true and accurate, and agrees if BHA discovers any information entered herein is false, that shall entitle BHA to not consider or make an award or to cancel any award with the undersigned party.

 _____
Signature

_____ / _____ / _____
Date (mm/dd/yr)

Printed Name

Title

SUBCONTRACTOR(S) MUST COMPLETE SEPARATE ATTACHMENT: PLACE UNDER DESIGNATED TAB.

HUD Wage Rate Explanation

The Bremerton Housing Authority is required to pay wage rates specified by HUD for routine and non-routine maintenance work. The applicable wage rates are included in this packet, and the type of wage rate that applies to each type of service is indicated on the Maintenance Service List.

Because HUD wage rates can be difficult to understand, I have provided an example of the three acceptable methods of payment below for a laborer under the Non-Routine Maintenance Wage Rate Determination. These options apply to all labor classifications and both routine and non-routine wage rates.

HUD requires that the laborer is paid a minimum wage rate and fringe benefit rate. Those rates as well as the total are:

Required Wage Rate - Laborer (Non-Routine Wage Rate):	\$15.44/hour
Required Fringe Benefit -Laborer (Non-Routine Wage Rate):	\$4.68/hour
Minimum Wage and Fringe that must be paid in some combination:	\$20.12/hour

- The employee must receive the minimum wage rate in wage. So the employee must receive at least \$15.44 per hour for every hour of work performed.
- The cost of all benefits provided to the employee needs to be converted to an hourly cost in order to determine if the employer is currently paying \$4.68 or more in benefits. Fringe benefits include: vacation (including paid holidays, personal days); health and welfare (sick pay, health and/or life insurance); pension (retirement/annuity plans); and apprenticeship/training (fees regularly paid by the employer to established training programs). Only *employer* contributions may be counted toward this figure. Employer payments which are mandated by Federal, state or local law (e.g., Social Security, State disability or unemployment insurance) are *not* considered fringe benefits.

Example #1:

After converting the cost of fringe benefits for the employee to an hourly rate, the company has determined that it provides fringe benefits to the employee of \$4.68 per hour or more. The company is only required to pay the employee \$15.44 per hour in wages. The company may pay more than that amount, but that is the minimum amount the employee must receive for each hour worked in that classification.

Example #2:

After converting the cost of fringe benefits for the employee to an hourly rate, the company has determined that it provides fringe benefits to the employee of only \$2.00 per hour. Because this amount is less than the \$4.68 required by HUD, the remaining \$2.68 per hour must be paid in addition to the minimum wage rate. The company is therefore required to pay the employee \$18.12 (\$15.44 + \$2.68) per hour in wage and

fringe. The company may pay more than that amount, but that is the minimum amount the employee must receive for each hour worked in that classification.

Example #3:

The company pays no fringe benefits to its employees. It will need to pay the full amounts of both the wage and fringe benefit amounts to the employee for each hour worked. The employee must receive \$20.12 (\$15.44 + \$4.68) per hour. The company may pay more than that amount, but that is the minimum amount the employee must receive for each hour worked in that classification.

Employee works in more than one job classification:

If an employee performs work in two different job classifications, that employee must be paid the wage rate for the appropriate job classification for however many hours are worked. If that person works as a laborer for three hours and a plumber for five hours, that employee needs to receive the laborer's wage and fringe benefit amount for three hours and the plumber's wage and fringe benefit amount for five hours.

Owner/Operators:

If a company is owned by a sole proprietor or partnership, HUD wage and fringe benefit amounts do not apply to the owner(s) of the company. Those rates do apply to any employees that the company has.

Maintenance Wage Rate Determination

**U.S. Department of Housing and Urban Development
Office of Labor Relations**

Agency Name:
**Housing Authority of the City of Bremerton
600 Park Avenue
Bremerton, WA 98337**

LR 2000 Agency ID No:
WA003A

Wage Decision Type:
 Routine Maintenance
 Nonroutine Maintenance

Effective Date:
Oct 1, 2015

Expiration Date:
Extended until new CBA is approved by BHA & Local 589

The following wage rate determination is made pursuant to Section 12(a) of the U.S. Housing Act of 1937, as amended, (public housing agencies), or pursuant to Section 104(b) of the Native American Housing Assistance and Self-determination Act of 1996, as amended, (Indian housing agencies). The agency and its contractors may pay to maintenance laborers and mechanics no less than the wage rate(s) indicated for the type of work they actually perform.

Eugene Hairston, LSEO

HUD Labor Relations
(Name, Title, Signature)

9.15.2015

Date

WORK CLASSIFICATION(S)	HOURLY WAGE RATES	
	BASIC WAGE	FRINGE BENEFIT(S) (if any)
Plumber	\$19.26	\$13.04
Electrician	\$19.26	\$13.04
Low Voltage Technician	\$19.26	\$13.04
HVAC	\$19.26	\$13.04
Carpenter	\$19.26	\$13.04
Soft Floor Layer	\$19.26	\$13.04
Roofer	\$19.26	\$13.04
Painter	\$19.26	\$13.04
Laborer	\$15.44	\$4.68
Janitor	\$15.44	\$4.68

Fee Structure

Please indicate below how your fees are structured:

- My company pays each employee an hourly wage rate equal to or above the wage rate required by HUD for the applicable job classification.
 - In addition, my company pays fringe benefits equal to or more than the fringe benefit amount required by HUD for the applicable job classification. The employee receives only wages equal to or more than the hourly wage rate required by HUD.
 - In addition, my company pays a portion of the amount of fringe benefits required by HUD for the applicable job classification. The employee receives wages equal to or more than the hourly wage rate required by HUD as well as the amount required to compensate for the difference between fringe benefits paid and hourly fringe benefits required by HUD.
 - In addition, my company pays no fringe benefits. The employee receives wages equal to or more than the hourly wage rate required by HUD as well as the full amount of fringe benefits required by HUD per hour for the applicable job classification.
- My company has a fee schedule (please attach) for all services. Company employees are paid in accordance with HUD requirements for wages and fringe benefits.
 - Fee schedule is attached.
- My company provides lump sum estimates for services performed. Company employees are paid in accordance with HUD requirements for wages and fringe benefits.
- The only employees of my company are owners of the company. HUD wage rates and fringe benefits do not apply to my company.

My company provides after-hours and/or emergency services. Yes No

List of Maintenance Services Your Company Can Provide

The Bremerton Housing Authority anticipates needing contractor services for general commercial building maintenance tasks. The various tasks that we anticipate are listed on the following pages. Please indicate in the left-hand column which services you are qualified and licensed (if applicable) to perform.

There is also a page to indicate tasks that are missing and which category of work they would fall under. If you do not see a service listed that you provide and you think we may need, please list that service on that page.

The type of wage rate applicable is indicated in the column to the left of the task. For some tasks, the type of wage rate applicable will depend on the complexity of the task being performed.

Listing of Maintenance Services Available

General Maintenance

Indicate Services Provided	Task	HUD Wage Rate Type
	Accessibility Service/Repair	Depends on task
	Replacing Lights	Routine
	Door Issues	Routine
	Fire Damage Restoration	Non-Routine
	General Contractor	Non-Routine
	Insulation	Non-Routine
	Issues with Bathroom Fixtures	Depends on task
	Paint Touch-Up	Depends on task
	Pressure Washing	Routine
	Snow Removal	Non-Routine
	Window Cleaning	Routine

Appliances and Equipment

Indicate Services Provided	Task	HUD Wage Rate Type
	Appliance Repair	Depends on task
	Food Service Equipment Repair	Non-Routine
	Furnace/Fan/HVAC Repair	Non-Routine
	Refrigeration	Non-Routine

Asphalt

Indicate Services Provided	Task	HUD Wage Rate Type
	Sealcoat	Non-Routine
	Asphalt Repair	Non-Routine
	Asphalt Removal	Non-Routine
	Parking Lot Striping	Non-Routine

Backflow Assembly

Indicate Services Provided	Task	HUD Wage Rate Type
	Backflow Assembly Testing	Non-Routine
	Backflow Assembly Repair	Non-Routine

Carpentry

Indicate Services Provided	Task	HUD Wage Rate Type
	Carpentry - Finish	Non-Routine
	Carpentry - Rough	Non-Routine
	Carpentry - Interior	Non-Routine

Listing of Maintenance Services Available

Carpet

Indicate Services Provided	Task	HUD Wage Rate Type
	Carpet Cleaning	Routine
	Carpet Replacement	Non-Routine

Cleaning

Indicate Services Provided	Task	HUD Wage Rate Type
	Cleaning Services	Routine

Concrete

Indicate Services Provided	Task	HUD Wage Rate Type
	Concrete Coating/Sealing	Non-Routine
	Concrete Polishing and Staining	Non-Routine
	Concrete Removal and Recycling	Non-Routine
	Concrete Repair	Non-Routine
	Curbs, Gutters, Sidewalks, and Driveways	Non-Routine

Countertops

Indicate Services Provided	Task	HUD Wage Rate Type
	Installation	Non-Routine

Doors

Indicate Services Provided	Task	HUD Wage Rate Type
	Doors - Pedestrian Automatic and Manual	Depends on task
	Overhead Doors or Gates	Non-Routine
	Garage Doors	Non-Routine

Electrical

Indicate Services Provided	Task	HUD Wage Rate Type
	Lighting - Exterior	Non-Routine
	Lighting - Interior	Non-Routine
	Electrical Low Voltage	Non-Routine

Fire and Alarm Systems

Indicate Services Provided	Task	HUD Wage Rate Type
	Fire Alarms	Non-Routine
	Sprinklers	Non-Routine
	Fire Extinguishers	Non-Routine
	Security Systems	Non-Routine
	CCTV	Non-Routine

Listing of Maintenance Services Available

Graffiti Removal

Indicate Services Provided	Task	HUD Wage Rate Type
	Graffiti Removal	Depends on task

HVAC Systems

Indicate Services Provided	Task	HUD Wage Rate Type
	Air Duct/Exhaust Ventilation Cleaning	Non-Routine
	HVAC/R	Non-Routine
	Electrical Related to HVAC and Generator	Non-Routine

Locks

Indicate Services Provided	Task	HUD Wage Rate Type
	Locks/Safes	Non-Routine
	Closers	Non-Routine
	Exit Devices	Non-Routine

Painting

Indicate Services Provided	Task	HUD Wage Rate Type
	Interior	Non-Routine
	Exterior	Non-Routine

Pest Control

Indicate Services Provided	Task	HUD Wage Rate Type
	Pest Control	Non-Routine

Plumbing

Indicate Services Provided	Task	HUD Wage Rate Type
	Heat and Frost Insulation of Ducts/Pipes	Non-Routine
	Incinerators and Boilers	Non-Routine
	Plumbing	Non-Routine
	Septic Pumping	Non-Routine
	Pump Tank Pumping	Non-Routine

Roof Repairs

Indicate Services Provided	Task	HUD Wage Rate Type
	Roof Maintenance	Non-Routine

Listing of Maintenance Services Available

Site Improvement, Repair and Maintenance

Indicate Services Provided	Task	HUD Wage Rate Type
	Brush and Vegetation Removal	Non-Routine
	Erosion Control	Non-Routine
	Fencing and Gates	Non-Routine
	Irrigation Systems	Non-Routine
	Landscape Improvements	Non-Routine

Trash Removal

Indicate Services Provided	Task	HUD Wage Rate Type
	Trash Removal	Routine

Water or Sewer Damage

Indicate Services Provided	Task	HUD Wage Rate Type
	Water Damage Restoration	Non-Routine
	Sewer	Non-Routine
	Fire Damage	Non-Routine
	Mold Damage	Non-Routine

Window Repair

Indicate Services Provided	Task	HUD Wage Rate Type
	Window Installation	Non-Routine
	Window Repair	Non-Routine



Section 3 Business Registry

[INSTRUCTIONS](#) [FAQS](#) [CONTACT US](#)

OMB Approval No. 2529-0052 (exp. 05/31/2018)

Am I a Section 3 Business?

[What is the Section 3 Business Registry](#)

Am I a Section 3 Business

[Register a Business](#)

[Search for a Business](#)

Please fill in the fields below:

Please complete the information below and click the "Check" button. If you qualify based on at least one basis below then your organization is considered a Section 3 business.

1. Is 51% of Your Business Owned By Section 3 Residents?

a. Percent owned by Section 3 residents:	<input type="text"/>
b. Percent Owned by All Others:	<input type="text"/>
	<input type="text"/>
	<input type="button" value="Check"/>

2. Does 30% of Your Current Full-Time Staff Meet the Definition of a Section 3 Resident?

a. Total Number of Full-Time Employees:	<input type="text"/>
b. Number of Full-Time Employees That Currently Meet the Definition of a Section 3 Resident:	<input type="text"/>
c. Number of Full-Time Employees That May Have Met the Definition of a Section 3 Resident Within the Last 3 Years:	<input type="text"/>
	<input type="text"/>
	<input type="button" value="Check"/>

3. Does Your Business have Evidence of Firm Commitment(s) to Provide 25% of the Total Dollar Amount of Subcontracts to Section 3 Businesses?

a. Total Dollar Amount of Subcontracts To Be Awarded With HUD Funds:	\$ <input type="text"/>
b. Total Dollar Amount of HUD-Funded Subcontracts To Be Awarded To Section 3 Businesses:	\$ <input type="text"/>
	\$ <input type="text"/>
	<input type="button" value="Check"/>

U.S. Department of Housing and Urban Development 451 7th Street S.W., Washington, DC 20410 Telephone: (202) 708-1112 TTY: (202) 708-1455. [HUD](#)

Certification for Business Concerns Seeking Section 3 Business Preference in Contracting and Demonstration of Capability

Firm's Legal Name: _____

Mailing Address: _____

Check appropriate box: Individual/Sole Proprietor Corporation Partnership
 Limited Liability Company (LLC). Enter tax classification _____
(D=Disregarded Entity, C=Corporation, P=Partnership)
 Other: (Indicate) _____

ATTACHED IS THE FOLLOWING DOCUMENTATION AS EVIDENCE OF STATUS:

FOR BUSINESSES CLAIMING STATUS AS A SECTION 3 RESIDENT-OWNED ENTERPRISE:

Copy of resident lease Other evidence Copy of evidence of participation in a public assistance program

FOR THE BUSINESS ENTITY, AS APPLICABLE:

- | | |
|--|---|
| <input type="checkbox"/> Copy of Articles of Incorporation | <input type="checkbox"/> Certificate of Good Standing |
| <input type="checkbox"/> Assumed Business Name Certificate | <input type="checkbox"/> Partnership Agreement |
| <input type="checkbox"/> List of owners/stockholder and % of each | <input type="checkbox"/> Corporation Annual Report |
| <input type="checkbox"/> Latest Board minutes appointing officers | <input type="checkbox"/> Additional documentation |
| <input type="checkbox"/> Organization chart with names and titles and brief functional statement | |

For business claiming Section 3 status by subcontracting 25% of the dollar awarded to qualified Section 3 business:

List of subcontracted Section 3 business and subcontract amount

For business claiming Section 3 status, claiming at least 30% of their workforce are currently Section 3 residents or were Section 3 eligible residents within 3 years of date of first employment with the business:

- | | |
|--|---|
| <input type="checkbox"/> List of all current full time employees | <input type="checkbox"/> List of all employees claiming Section 3 status |
| <input type="checkbox"/> PHA Residential lease (less than 3 years from date of employment) | <input type="checkbox"/> Other evidence of Section 3 status (less than 3 years from date of employment) |

Evidence of ability to perform successfully under the terms and conditions of the proposed contract:

- | | |
|---|--|
| <input type="checkbox"/> Current financial statement | <input type="checkbox"/> List of owned equipment |
| <input type="checkbox"/> Statement of ability to comply | <input type="checkbox"/> List of all contracts for the past 2 years with public policy |

 _____
Signature

Notary

Printed Name / /
Date (mm/dd/yr)

My term expires:

Title

NOTARY
SEAL:



Certification for Business Concerns Seeking Section 3 Business Preference in Contracting and Demonstration of Capability

SUGGESTED AFFIRMATIVE ACTION PLAN FOR UTILIZATION OF PROJECT AREA BUSINESSES:

Number of All Contracts Proposed: _____
 Name of Company: _____
 Dollar Value of All Contracts Proposed: _____
 Project: _____

To The Greatest Extent Feasible, Contracts Will Be Awarded Through Negotiation or Bid to Qualified Project Area Businesses.

GOAL OF THESE CONTRACTS FOR PROJECT AREA BUSINESSES:

PROPOSED TYPE OF CONTRACT	APPROX. COST	PROPOSED TYPE OF CONTRACT	APPROX. COST
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

OUTLINE THE PROGRAM TO ACHIEVE THESE GOALS FOR ECONOMICALLY AND SOCIALLY DISADVANTAGED:

BEGIN TYPING HERE: _____

NOTE: TO COMPLETE THE AFFIRMATIVE ACTION PLAN, FOLLOW STEPS OUTLINED IN ATTACHED EXHIBIT. INSERT THIS DOCUMENT IN YOUR HARD COPY PROPOSAL BEHIND THE DESIGNATED TAB NUMBER FOR SECTION 3).

SUGGESTED SECTION 3 PRELIMINARY WORKFORCE STATEMENT UTILIZATION OF LOWER INCOME PROJECT AREA RESIDENTS AS REGULAR, PERMANENT EMPLOYEES, TRAINEES, APPRENTICES.

Address: _____
 Name of Company: _____
 Project: _____

	PRESENT PERMANENT EMPLOYEES (At Time of Contract Signing)	SECTION 3 WORKFORCE PROJECTION (Residents)	TOTAL PROJECTED WORKFORCE INCREASE
APPRENTICES			
JOURNEYPERSONS			
LABORERS			
SUPERVISORY			
SUPERINTENDENT			
PROFESSIONAL			
CLERICAL			

NOTE: RESIDENTS ARE THOSE LOWER INCOME PROJECT AREA RESIDENTS WHO HAVE BEEN QUALIFIED AS ELIGIBLE.

Signature _____ / / _____
 Date (mm/dd/yr)

Printed Name _____ Title _____
 HOUSING AUTHORITY OF THE CITY OF BREMERTON (BHA)

PREFERENCE FOR SECTION 3 BUSINESS CONCERNS IN CONTRACTING OPPORTUNITIES

BHA is required, and also requires its contractors, to provide equal employment opportunity to all employees and applicants for employment without regard to race, color, religion, sex, national origin, disability, veteran's or marital status, or economic status and to take affirmative action to ensure that both job applicants and existing employees are given fair and equal treatment.

BHA, in accordance with applicable laws and regulations, has established goals in order to comply with Section 3 requirements. The goals are:

1. 30% of the aggregate number of new hires in any fiscal year should be Section 3 eligible;
2. 10% of all construction contract dollars to Section 3 Businesses; and
3. 3% of all other contracts collars to Section 3 Businesses.

BHA has established the following priority for preference when providing contracting opportunities to Section 3 Businesses:

Priority I: Category 1 Business

Residents of the BHA housing development(s) for which the contract shall be expended.

Priority II: Category 2 Business

Residents of other BHA properties and BHA clients in other BHA programs.

Priority III: Category 3 Business

All other residents residing in BHA's jurisdiction who meet the income guidelines for the Section 3 preference.

Eligibility for Preference

A business concern seeking to qualify for a Section 3 contracting preference shall certify or submit evidence that the business concern is a Section 3 business concern.

HUD directs within 24 CFR 135 that the Bremerton Housing Authority may make award to qualified Section 3 business concerns with the highest priority ranking and with the lowest responsive bid if that bid is:

- (a) Within the maximum total contract price established by the HA; or
- (b) Not more than 10% higher than the total bid price of the lowest responsive bid from any responsible bidder.