

**FORM OF PROPOSAL (RFQ)**

**SECTION 1: INSTRUCTIONS**

- Unless otherwise stated in the RFQ, the items below must be completed and included in the proposer’s submission.

**SECTION 2: TABBED DOCUMENTS FOR PROPOSAL**

- Please mark an “X” below to verify the referenced Attachment has been completed/signed (unless noted as “optional”) and included in the proposer’s “hard copy” submission.

“X” if Included	Submittal Items (One emailed proposal with original signatures)		
<input type="checkbox"/>	Tab 1	Attachments	Attachments A, B, C, H
<input type="checkbox"/>	Tab 2	Demonstrated Ability to Perform the Work	
<input type="checkbox"/>	Tab 3	Evidence of Successful Past Performance	
<input type="checkbox"/>	Tab 4	Overall Vision for the Project	
<input type="checkbox"/>	Tab 5	Documented Ability to Obtain Financial Commitments	
<input type="checkbox"/>	Tab 6	Project Management Capacity/Financial Health/Staffing Plan	
<input type="checkbox"/>	Tab 7	Optional: Other General Information	
<input type="checkbox"/>	Tab 8	Proposed Fees	Attachments I

**SECTION 3: SECTION 3 STATEMENT**


- Are you claiming a Section 3 business preference?  YES or  No.
  - If “YES”, which priority are you claiming? \_\_\_\_\_
  - Complete [Attachment D](#) and submit the justifying documentation outlined on [Attachment D](#) under the [TAB](#) specified in the RFP/Q.

**SECTION 4: PROPOSER’S STATEMENT**

The undersigned proposer states that by completing, executing, and submitting this “Form of Proposal” and all other documents within this proposal, he/she is verifying that all information provided herein is, to the best of his/her knowledge, true and accurate and that if BHA discovers any information entered herein to be false, such shall entitle BHA to not consider or make award to or to cancel any award made with the undersigned party.

Further, the undersigned proposer is thereby agreeing to abide by all terms and conditions pertaining to this RFP/Q as issued by BHA, either in hardcopy or posted on the RFP/Q tab of BHA’s website [www.bremertonhousing.org](http://www.bremertonhousing.org) including an agreement to execute the attached Sample Contract form ([Attachment F](#)).

Pursuant to all RFP/Q Documents, this “Form of Proposal” and all attachments, and pursuant to all completed documents submitted (including these forms and all attachments), the undersigned proposes to fulfill any and all HUD and/or BHA requirements pertaining to this RFP/Q.

  
 \_\_\_\_\_  
 Signature

/ /  
 \_\_\_\_\_  
 Date (mm/dd/yr)

\_\_\_\_\_  
 Printed Name

\_\_\_\_\_  
 Title