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AGENDA

REGULAR HYBRID MEETING OF THE BOARD OF COMMISSIONERS
BREMERTON HOUSING AUTHORITY
600 Park Avenue, Sinclair Park Room, 2nd Floor
Monday, November 28, 2022, 5:30 PM

BHA will be closed, and all Board Members, staff and the public may participate in the meeting in-person and/or remotely.

Board Members, staff and the public is invited to attend through one of the following options:

Join Zoom Meeting

<https://zoom.us/j/98508369551>

Meeting ID: 985 0836 9551

One tap mobile

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+16699006833,,98508369551# US (San Jose)

Dial by your location

+1 253 215 8782 US (Tacoma)

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+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C)

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT:** Open Forum for Citizen Input (5 minutes per person, 15 minutes time limit). If you have an issue to address before the Commissioners on any item not included on the agenda at this time, please raise your hand to be recognized by the Chairperson. When you have been recognized, please announce your name before you present your comments.
- 4. CHAIR COMMENTS:**
- 5. COMMISSIONER COMMENTS:**
- 6. APPROVAL OF CONSENT AGENDA:** All items listed under the "Consent Agenda" are considered to be routine and will be enacted **by one motion** unless a Commissioner so requires,

in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

6.1 Approval of Regular Minutes: October 24, 2022

6.1.1 Approval of Special Board Minutes: October 6, 2022

6.1.2 Approval of Special Board Minutes: November 7, 2022

6.2 Approval of Cash Disbursements –
October, 2022: \$20,105,665.40

6.3 Approval of Write-offs for Multi-Family/Public Housing Department - Tenant Accounts
Receivable -
October, 2022: \$296.98

6.4 Approval of Write-offs for the Section 8 Housing Choice Voucher Program -
October, 2022: No Write offs

6.5 Approval of Write-offs for the Landlord AR Section 8/Housing Choice Voucher program –
October 2022: No Write offs

7. EXECUTIVE DIRECTOR’S REPORT:

7.1 Executive:

7.1.1 Executive Director Report

7.1.2 Resolution B22-32 Amending the By-Laws of the Authority

**Discussion
Motion**

7.2 Finance: There are no Finance action items.

7.3 Housing Management:

7.3.1 Tenant-Based Occupancy Report – Housing Choice Vouchers,
SRO Project Based, SHP, and TBRA

7.3.2 Property Vacancy Report

Discussion

Discussion

7.4 Human Resources:

7.4.1 Resolution B22-33 Approving Revisions to the Personnel Policy Manual

Motion

7.5 Contract Management Services:

7.5.1 WSHFC RFP

Discussion/Motion

8. EXECUTIVE SESSION:

9. UNFINISHED BUSINESS:

9.1 Update Executive Director Performance Review

10. NEW BUSINESS:

11. FUTURE 2023 MEETINGS: January 23, and February 27, 2023

December Board Meeting: December 26, 2022 - Canceled

Housing/Communications Committee: January 19, 2023, at 4:00PM

Finance/CMS/Personnel Committee: February 23, 2023, at 4:00PM

January 2023 1						
S	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023 2						
S	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

12. ADJOURNMENT: