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## AGENDA

### HYBRID ANNUAL MEETING OF THE BOARD OF COMMISSIONERS

BREMERTON HOUSING AUTHORITY  
600 Park Avenue, Sinclair Park Room, 2<sup>nd</sup> Floor  
Bremerton, WA 98337  
Monday, September 25, 2023, 5:30 PM

BHA is conducting a hybrid Annual meeting. BHA will be closed, and all Board Members and staff will be participating in the meeting in-person and/or remotely.

The public is invited to view and/or participate in the Hybrid Annual Board Meeting through one of the following options:

Join Zoom Meeting

<https://zoom.us/j/98508369551>

Meeting ID: 985 0836 9551

One tap mobile

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Dial by your location

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+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C)

#### 1. CALL TO ORDER

#### 2. ROLL CALL

3. **PUBLIC COMMENT:** Open Forum for Citizen Input (5 minutes per person, 15 minutes time limit). If you have an issue to address before the Commissioners on any item not included on the agenda at this time, please raise your hand to be recognized by the Chairperson. When you have been recognized, please announce your name before you present your comments.

#### 4. CHAIR COMMENTS:

#### 5. COMMISSIONER COMMENTS:

- 6. APPROVAL OF CONSENT AGENDA:** All items listed under the “Consent Agenda” are considered to be routine and will be enacted **by one motion** unless a Commissioner so requires, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

6.1 Approval of Minutes: August 28, 2023

6.1.1 Approval of Finance/CMS/Personnel Committee Minutes: August 24, 2023

6.2 Approval of Cash Disbursements –  
August 2023: \$21,253,457.16

6.3 Approval of Write-offs for Multi-Family/Public Housing Department - Tenant Accounts Receivable -  
August, 2023: \$1,134.00

6.4 Approval of Write-offs for the Section 8 Housing Choice Voucher Program -  
August, 2023: No Write offs

6.5 Approval of Write-offs for the Landlord AR Section 8/Housing Choice Voucher program –  
August, 2023: No Write offs

**7. EXECUTIVE DIRECTOR’S REPORT:**

7.1 **Executive:**

7.1.1 Executive Director Report

**Discussion**

7.2 **Finance:**

7.2.1 Resolution B23-15 FY 2024 Budget

**Motion**

7.3 **Housing Management:**

7.3.1 Tenant-Based Occupancy Report – Housing Choice Vouchers, SRO Project Based, SHP, and TBRA

**Discussion**

7.3.2 Property Vacancy Report

**Discussion**

7.3.3 Resolution B23-21 Approving Procurement Management Plan for the Rental Assistance Demonstration (RAD) Repositioning Project

**Motion**

7.3.4 Resolution B23-22 Approving Submission of the Pre-Development Budget for the Rental Assistance Demonstration (RAD) Repositioning Project

**Motion**

7.4 **Human Resources:** There are no HR items.

7.5 **Contract Management Services:**

7.5.1 Resolution B23-20 Authorizing PBCA Managers to Sign Housing Assistance Payment Contracts

**Motion**

7.6 **Business Solutions:** There are no BS items.

**8. EXECUTIVE SESSION:**

**9. UNFINISHED BUSINESS:**

9.1 Executive Director Performance Review

**Discussion**

**10. NEW BUSINESS:**

**11. FUTURE 2023 MEETINGS:** October 23 and November 27, 2023. (No December Board meeting).

October 19, 2023 – Housing/Business Solutions Committee Meeting  
November 16, 2023 – Finance/CMS/Personnel Committee Meeting

October 2023 <span>10</span>						
S	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023 <span>11</span>						
S	M	T	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**12. ADJOURNMENT:**