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HYBRID BHA FINANCE/CMS/PERSONNEL COMMITTEE MINUTES

HYBRID FINANCE/CMS/PERSONNEL COMMITTEE MEETING OF THE BOARD OF COMMISSIONERS OF THE BREMERTON HOUSING AUTHORITY (BHA) HELD AT 4:00 PM AT 600 PARK AVENUE AND/OR REMOTELY, ON SEPTEMBER 21, 2023.

1. CALL TO ORDER: Meeting was called to order at 4:00 P.M.

2. ROLL CALL:

Present:

(Subchair) Ryan Burton
Commissioner Jeff Flood

Commissioner Susie Beil
Commissioner Joan Hanten

BHA Staff Present:

Jill Stanton	Executive Director
Windy Epps	Finance Director
Paula Kennedy	HR Manager
Carlita Mendez	CMS Director
Tim Schanne	Business Solutions Director
Andi Reed	Housing Director
Ron Packer	Accounting Operations Manager
Katie Sharp	Communications Manager/Minute Taker
Junie Folliett	CMS Contracts Manager
Colleen Bradshaw	Contracts Supervisor

3. SUBCHAIR COMMENTS: None

4. FINANCE REPORTING: Comments by Ms. Epps.

4.1 FY 2024 Proposed Budget

Ms. Epps presented the budget overview as provided in the ePacket.

Commissioner Hanten commented that the presentation was excellent. Commissioner Hanten also asked, with the government shutdown possible at the end of September 2023, how would it affect the budget? Ms. Stanton said that HAP payments would continue to flow through BHA to the landlords. The only impact would be a possible lower proration of the Housing Choice Voucher (HCV) program administration fee, but it was not likely. BHA is watching the possibility of the shutdown closely.

5. CMS REPORTING: Comments by Mrs. Mendez.

Mrs. Mendez presented the board resolution for Signature Authority as provided in the ePacket.

6. PERSONNEL REPORTING: No items to report.

7. FUTURE FINANCE/CMS/PERSONNEL COMMITTEE MEETING:

November 16, 2023, at 4:00 PM

8. ADJOURNMENT: There being no further business meeting adjourned at 4:58 P.M.

Bill Stanton

Executive Secretary

Cliff B. Hood

Chairperson of the Board

SEAL

