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## **AMENDED #2 - AGENDA**

### **HYBRID REGULAR MEETING OF THE BOARD OF COMMISSIONERS**

BREMERTON HOUSING AUTHORITY  
600 Park Avenue, Sinclair Park Room, 2<sup>nd</sup> Floor  
Bremerton, WA 98337  
Monday, November 27, 2023, 5:30 PM

BHA is conducting a hybrid meeting. BHA will be closed, and all Board Members and staff will be participating in the meeting remotely.

The public is invited to view and/or participate in the Hybrid Board Meeting through one of the following options:

Join Zoom Meeting

<https://zoom.us/j/98508369551>

Meeting ID: 985 0836 9551

One tap mobile

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Dial by your location

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C)

#### **1. CALL TO ORDER**

#### **2. ROLL CALL**

- 3. PUBLIC COMMENT:** Open Forum for Citizen Input (5 minutes per person, 15 minutes time limit). If you have an issue to address before the Commissioners on any item not included on the agenda at this time, please raise your hand to be recognized by the Chairperson. When you have been recognized, please announce your name before you present your comments.

#### **4. CHAIR COMMENTS:**

#### **5. COMMISSIONER COMMENTS:**

- 6. APPROVAL OF CONSENT AGENDA:** All items listed under the “Consent Agenda” are considered to be routine and will be enacted **by one motion** unless a Commissioner so requires, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

6.1 Approval of Regular Minutes: October 16, 2023

6.1.1 Approval of Housing/Business Solutions Committee Minutes: October 12, 2023

6.2 Approval of Cash Disbursements –  
October, 2023: \$21,110,151.11

6.3 Approval of Write-offs for Multi-Family/Public Housing Department - Tenant Accounts Receivable -  
October, 2023: \$22,321.20

6.4 Approval of Write-offs for the Section 8 Housing Choice Voucher Program -  
October 2023: No Write offs

6.5 Approval of Write-offs for the Landlord AR Section 8/Housing Choice Voucher program –  
October, 2023: No Write offs

**7. EXECUTIVE DIRECTOR’S REPORT:**

7.1 **Executive:**

- |       |   |                   |
|-------|---|-------------------|
| 7.1.1 | Executive Director Report   | <b>Discussion</b> |
| 7.1.2 | Resolution B23-25 Approving Removal of Sherman Enstrom and Appointment of Windy Epps to the Sound Communities Board   | <b>Motion</b>     |
| 7.1.3 | Resolution B23-28 Approving Policy on Public and/or Private Partnership and Collaboration in Furtherance of Achieving Housing Stability within the Greater Kitsap Community | <b>Motion</b>     |

7.2 **Finance:**

- |       |   |                   |
|-------|---|-------------------|
| 7.2.1 | Fourth Quarter Review FY 2023   | <b>Discussion</b> |
| 7.2.2 | Resolution B23-26 Authorize Executive Director to Close on Line of Credit | <b>Motion</b>     |

7.3 **Housing Management:**

- |       |   |                   |
|-------|---|-------------------|
| 7.3.1 | Tenant-Based Occupancy Report – Housing Choice Vouchers, SRO Project Based, SHP, and TBRA | <b>Discussion</b> |
| 7.3.2 | Property Vacancy Report   | <b>Discussion</b> |
| 7.3.3 | Resolution B23-27 Approving Revisions to Administrative Plan                              | <b>Motion</b>     |
| 7.3.4 | Resolution B23-29 Approving SEMAP Certification for FY 2023                               | <b>Motion</b>     |

7.4 **Human Resources:**

- |       |               |                   |
|-------|---------------|-------------------|
| 7.4.1 | DEI Framework | <b>Discussion</b> |
|-------|---------------|-------------------|

**7.5 Contract Management Services:****7.5.1 CMS Reporting****Discussion****7.6 Business Solutions:** There are no BS items.**8. EXECUTIVE SESSION:****9. UNFINISHED BUSINESS:****10. NEW BUSINESS:****11. FUTURE 2024 MEETINGS:** (No December Board meeting). January 22, 2024

Reports submitted for approval in December will be presented at the January Board meeting.

January 18, 2024 – Housing/Business Solutions Committee Meeting

January 2024						
S	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**12. ADJOURNMENT:**