



600 Park Avenue
Bremerton WA 98337
(p) 360-616-7241
(f) 360-616-2811
www.bremertonhousing.org

BHA HOUSING/BUSINESS SOLUTIONS COMMITTEE MINUTES

HOUSING/BUSINESS SOLUTIONS HYBRID COMMITTEE MEETING OF THE BREMERTON HOUSING AUTHORITY (BHA) HELD 4:00 PM AT 600 PARK AVENUE AND/OR REMOTELY ON OCTOBER 12, 2023.

1. CALL TO ORDER: Meeting was called to order at 4:00 p.m.

2. ROLL CALL:

Present:

Subchair Andre Henderson
Commissioner Diane West

Commissioner Joan Hanten
Commissioner Susie Beil

BHA Staff Present:

Andi Reed	Housing Director
Tim Schanne	Business Solutions Director
Windy Epps	Finance Director
Carlita Mendez	CMS Director
Katie Sharp	Communications Manager
Paula Kennedy	Human Resources Manager
Lorna Camacho	Office Manager/Executive Assistant/Minute Taker

3. SUBCOMMITTEE CHAIR COMMENTS: None

4. HOUSING REPORTING: Comments by Ms. Reed.

4.0 Resolution B23-24 Revisions to Administrative Plan

The Bremerton Housing Authority is revising its Administrative Plan (Admin Plan) to incorporate additional project-based vouchers awarded to local agencies and to update preferences to include vouchers awarded to St. Vincent de Paula and families participating in the ALTSA BRIDGES short-term rental assistance program administered by DSHS.

The Request for Proposal process was completed, and we were awarded new vouchers. Next step is to put contracts in place and incorporate the new properties and number of vouchers awarded into the Admin Plan. We will request Board approval at the October Board meeting.

5. BUSINESS SOLUTIONS REPORTING: Comments by Mr. Schanne.

The Business Solutions department announced that it has been awarded a \$61,608 grant to support its work to achieve compliance with the NIST cybersecurity criteria. The grant will help fund a consultant who will house the required policies and gather evidence that is needed to be in compliance.

We received a claim payment from our insurance carrier for the 2021 cyber incursion. Due to the cyber incursion and after a year of work, we continue our search for a dedicated cyber security insurance policy. We strongly believe with the awarded grant, this will help us get the policy and pricing we need for next year.

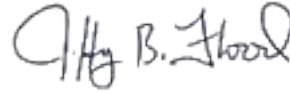
6. FUTURE HOUSING/BUSINESS SOLUTIONS COMMITTEE MEETING:

The next Housing/Business Solutions Committee Meeting – Thursday, January 18, 2024, at 4:00 PM.

7. ADJOURNMENT: There being no further business meeting adjourned at 4:11 p.m.



Executive Secretary



Chair of the Board

SEAL

