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AMENDED AGENDA

REGULAR HYBRID MEETING OF THE BOARD OF COMMISSIONERS

BREMERTON HOUSING AUTHORITY
600 Park Avenue, Sinclair Park Room, 2nd Floor
Bremerton, WA 98337
Monday, January 22, 2024, 5:30 PM

BHA is conducting a hybrid meeting. BHA will be closed, and all Board Members and staff will be participating in the meeting remotely.

The public is invited to view and/or participate in the Hybrid Board Meeting through one of the following options:

Join Zoom Meeting

<https://us06web.zoom.us/j/82242110260?pwd=AV34Vya0N5aTuWlYr8if4exr9bC9HM.1&from=addon>

Meeting ID: 822 4211 0260

Passcode: 642665

One tap mobile

+12532050468,,82242110260#,,,,*642665# US

+12532158782,,82242110260#,,,,*642665# US (Tacoma)

Dial by your location

- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 719 359 4580 US
- +1 689 278 1000 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 931 3860 US

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENT:** Open Forum for Citizen Input (5 minutes per person, 15 minutes time limit). If you have an issue to address before the Commissioners on any item not included on the agenda at this time, please raise your hand to be recognized by the Chairperson. When you have been recognized, please announce your name before you present your comments.
4. **CHAIR COMMENTS:**
5. **COMMISSIONER COMMENTS:**
6. **APPROVAL OF CONSENT AGENDA:** All items listed under the “Consent Agenda” are considered to be routine and will be enacted **by one motion** unless a Commissioner so requires, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - 6.1 Approval of Regular Minutes: November 27, 2023
 - 6.1.1 Approval of Finance/CMS/Personnel Committee Minutes: November 16, 2023
 - 6.2 Approval of Cash Disbursements –
November, 2023: \$22,386,713.73
December, 2023: \$22,835,392.30
 - 6.3 Approval of Write-offs for Multi-Family/Public Housing Department - Tenant Accounts Receivable -
November and December, 2023: \$32,392.24
 - 6.4 Approval of Write-offs for the Section 8 Housing Choice Voucher Program -
November, 2023: No Write offs
December, 2023: No Write offs
 - 6.5 Approval of Write-offs for the Landlord AR Section 8/Housing Choice Voucher program –
November, 2023: No Write offs
December, 2023: No Write offs
7. **EXECUTIVE DIRECTOR’S REPORT:**
 - 7.1 **Executive:**
 - 7.1.1 Executive Director Report **Discussion**
 - 7.2 **Finance:**
 - 7.2.1 Amended Resolution B24-02 Authority’s Revolving Line of Credit Revenue Note, 2024 **Motion**
 - 7.3 **Housing Management:**
 - 7.3.1 Tenant-Based Occupancy Report – Housing Choice Vouchers, **Discussion**

SRO Project Based, SHP, and TBRA (November & December)
 7.3.2 Property Vacancy Report (November & December) **Discussion**

7.4 **Human Resources:** There are no HR items.

7.5 **Contract Management Services:**

7.5.1 Resolution B24-01 Amending CMS Director Name Change **Motion**

7.6 **Business Solutions:**

7.6.1 Aspire **Discussion**
 (an example of how Business Solutions helps BHA as a community)

7.6.2 Project Connect **Discussion**
 (an example of how Business Solutions helps BHA as a community convener)

8. EXECUTIVE SESSION:

8.1 The purpose of the Executive Session is to review the new Employment Contract for the Executive Director’s terms of Employment (RCW 42.30.110(1)(g)). This portion of the meeting is closed to the public.

8.2 The purpose to discuss litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency (RCW 42.30.110(1)(i)(iii)). This portion of the meeting is closed to the public.

9. UNFINISHED BUSINESS:

9.1 Executive Director Perform Review

10. NEW BUSINESS:

11. FUTURE 2024 MEETINGS: February 26 and March 25, 2024

February 22, 2024 – Finance/CMS/Personnel Committee Meeting

February 2024 2							March 2024 3						
S	M	T	W	Th	F	Sa	S	M	T	W	Th	F	Sa
				1	2	3						1	2
4	5	6	7	8	9	10	3	4	5	6	7	8	9
11	12	13	14	15	16	17	10	11	12	13	14	15	16
18	19	20	21	22	23	24	17	18	19	20	21	22	23
25	26	27	28	29			24	25	26	27	28	29	30
							31						

12. ADJOURNMENT: