



600 Park Avenue
Bremerton WA 98337
(p) 360-616-7241
(f) 360-616-2811
www.bremertonhousing.org

AGENDA

REGULAR HYBRID MEETING OF THE BOARD OF COMMISSIONERS

BREMERTON HOUSING AUTHORITY
600 Park Avenue, Sinclair Park Room, 2nd Floor
Bremerton, WA 98337
Monday, June 24, 2024, 5:30 PM

BHA is conducting a hybrid meeting. BHA will be closed, and all Board Members and staff will be participating in the meeting in-person and/or remotely.

The public is invited to view and/or participate in the Hybrid Board Meeting through one of the following options:

The public is invited to view and/or participate in the Hybrid Board Meeting through one of the following options:

<https://us06web.zoom.us/j/98508369551>

Meeting ID: 985 0836 9551

One tap mobile

+12532158782,,98508369551# US (Tacoma)

+12532050468,,98508369551# US

Dial by your location

- +1 253 215 8782 US (Tacoma)
- +1 253 205 0468 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 719 359 4580 US
- +1 346 248 7799 US (Houston)
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 931 3860 US
- +1 689 278 1000 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT: Open Forum for Citizen Input (5 minutes per person, 15 minutes time limit). If you have an issue to address before the Commissioners on any item not included on the agenda at this time, please raise your hand to be recognized by the Chairperson. When you have been recognized, please announce your name before you present your comments.

4. CHAIR COMMENTS:**5. COMMISSIONER COMMENTS:**

6. APPROVAL OF CONSENT AGENDA: All items listed under the "Consent Agenda" are considered to be routine and will be enacted **by one motion** unless a Commissioner so requires, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

6.1 Approval of Regular Minutes: April 29, 2024

6.1.1 Approval of Housing/Business Solutions Committee Minutes: April 18, 2024

6.2 Approval of Cash Disbursements –
April, 2024: \$22,951,104.39
May, 2024: \$22,976,283.06

6.3 Approval of Write-offs for Multi-Family/Public Housing Department - Tenant Accounts Receivable -
April, 2024: No Write offs
May, 2024: \$13,376.00

6.4 Approval of Write-offs for the Section 8 Housing Choice Voucher Program -
April, 2024: No Write offs
May, 2024: No Write offs

6.5 Approval of Write-offs for the Landlord AR Section 8/Housing Choice Voucher program –
April, 2024: No Write offs
May, 2024: No Write offs

7. EXECUTIVE DIRECTOR'S REPORT:**7.1 Executive:**

7.1.1 Executive Director Report

7.1.2 Resolution B24-10 Authorizing the Executive Director to Enter into Purchase and Sale Agreement for Wheaton Way property (Document forthcoming when made available) (Subject to change for approval before or after Executive Session under Agenda Item 8.1)

**Discussion
Motion**

7.2 Finance:

7.2.1 Financial Report for the Second Quarter of FY 2024

Discussion

7.3 Housing Management:

- 7.3.1 Tenant-Based Occupancy Report – Housing Choice Vouchers, SRO Project Based, SHP, and TBRA (April & May) **Discussion**
- 7.3.2 Property Vacancy Report (April & May) **Discussion**
- 7.3.3 Resolution B24-11 Approval of Revisions to the Administrative Plan **Motion**
- 7.3.4 Resolution B24-12 Approval of Revisions to ACOP Plan **Motion**
- 7.3.5 Resolution B24-13 Approval of Submission of BHA 5-Year Plan FY 2025 – 2029 **Motion**
(Pending document forthcoming when made available)
- 7.3.6 Resolution B24-14 Approval of Submission of FY 2025 Annual Plan **Motion**
(Pending document forthcoming when made available)
- 7.3.7 Resolution B24-16 Appointment of Selected BHA Resident to the Resident Advisory Board **Motion**

7.4 **Human Resources:** There are no HR items.

7.5 Contract Management Services:

- 7.5.1 Resolution B24-15 Authorizing the Executive Director to Execute a Service Contract between the Washington State Department of Commerce and BHA for Physical Inspections and Management & Occupancy Reviews for Washington’s 811 Program. **Motion**

7.6 **Business Solutions:** There are no BS items.

8. EXECUTIVE SESSION:

8.1 Potential real estate purchase per RCW 42.30.110(1)(b). This portion of the meeting is closed to the public.

9. UNFINISHED BUSINESS:

10. NEW BUSINESS:

11. FUTURE 2024 MEETINGS: August 26, 2024

July (No Regular Board meeting)
 July 17, 2024, Employee Appreciation Event
 Finance/CMS/Personnel Committee will be held on August 22, 2024.

August 2024							8
S	M	T	W	Th	F	Sa	
				1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	

12. ADJOURNMENT: