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SPECIAL BHA MINUTES

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF COMMISSIONERS OF BREMERTON HOUSING AUTHORITY (BHA) HELD AT 4:00 PM ON JULY 11, 2024.

1. **CALL TO ORDER:** Meeting was called to order at 4:05 p.m.

2. **ROLL CALL:**

Present:

Chair Jeff Flood	Commissioner Joan Hanten
Vice Chair Ryan Burton	Commissioner Diane West

Excused:

Commissioner Susie Beil

BHA Staff Present:

Jill Stanton	Executive Director
Tory Quinn	Director of Development & Acquisitions
Carlita Alegria	CMS Director
Windy Epps	Finance Director
Andi Reed	Housing Director
Paula Kennedy	Human Resources Manager
Lorna Camacho	Minute Taker/Office Manager/Executive Assistance

3. **PUBLIC COMMENTS:** None

4. **EXECUTIVE SESSION:** None


5. **RESOLUTION B24-17 AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO A PURCHASE AND SALE AGREEMENT WITH THE SELLER OF THE WHEATON LANDING:**

Ms. Quinn outlined the terms of the Resolution. The release of funding was addressed. The seller agreed to a \$200,000 deposit. There is a 45-day due diligence period. If needed, the purchaser will have the one-time right to extend the due diligence period by an additional 15 days with an additional deposit of \$25,000. The purchaser and seller agreed to a 60/40 split of the Real Estate Excise Tax (REET) exemption, 60% purchaser and 40% seller. The seller agreed to close January 7, 2025, or earlier upon mutual agreement to close.


This property will be used to house families experiencing homelessness or housing insecurity in the Bremerton School District. BHA is working closely with the Bremerton School District on forming an agreement outlining the roles and responsibilities of each organization in conjunction with this housing and educational program. Funding for this acquisition will consist of a combination of funding resources.

☞ **Chair Flood called for a motion to approve Resolution B24-17 Authorize the Executive Director to Enter into a Purchase and Sale Agreement with the Seller of the Wheaton Landing as presented. Commissioner Hanten moved for approval of motion. Commissioner West seconded the motion. Chair Flood called for question. None opposed. Motion carried.**

6. ADJOURNMENT: There being no further business, the meeting was adjourned at 4:15 P.M.



Executive Secretary

 For

Chairperson of the Board

SEAL

