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AGENDA

ANNUAL HYBRID MEETING OF THE BOARD OF COMMISSIONERS

BREMERTON HOUSING AUTHORITY
600 Park Avenue, Sinclair Park Room, Second Floor
Monday, September 23, 2024, 5:30 PM

BHA is conducting an annual hybrid meeting. BHA will be closed, and all Board Members, and staff will be participating in the meeting in person at 600 Park Avenue, Sinclair Park Room, Second Floor.

The public is invited to view and/or participate in the Hybrid Annual Board Meeting in-person or through one of the following options:

<https://us06web.zoom.us/j/98508369551>

Meeting ID: 985 0836 9551

One tap mobile

+12532158782,,98508369551# US (Tacoma)

+12532050468,,98508369551# US

Dial by your location

- +1 253 215 8782 US (Tacoma)
- +1 253 205 0468 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 719 359 4580 US
- +1 346 248 7799 US (Houston)
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 931 3860 US
- +1 689 278 1000 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US

1. CALL TO ORDER

2. ROLL CALL

3. **PUBLIC COMMENT:** Open Forum for Citizen Input (5 minutes per person, 15 minutes time limit). If you have an issue to address before the Commissioners on any item not included on the agenda at this time, please raise your hand to be recognized by the Chairperson. When you have been recognized, please announce your name before you present your comments.
4. **CHAIR COMMENTS:**
5. **COMMISSIONER COMMENTS:**
6. **APPROVAL OF CONSENT AGENDA:** All items listed under the “Consent Agenda” are considered to be routine and will be enacted **by one motion** unless a Commissioner so requires, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - 6.1 Approval of Regular Minutes: August 26, 2024
 - 6.1.1 Approval of the Finance/CMS/Personnel Committee Minutes: August 22, 2024
 - 6.1.2 Approval of the Special Board Minutes: September 9, 2024
 - 6.2 Approval of Cash Disbursements – August, 2024: \$23,461,488.68
 - 6.3 Approval of Write-offs for Multi-Family/Public Housing Department - Tenant Accounts Receivable - August, 2024: \$50,324.98
 - 6.4 Approval of Write-offs for the Section 8 Housing Choice Voucher Program - August, 2024: No Write offs
 - 6.5 Approval of Write-offs for the Landlord AR Section 8/Housing Choice Voucher program – August, 2024: No Write offs
7. **EXECUTIVE DIRECTOR’S REPORT:**
 - 7.1 **Executive:**
 - 7.1.1 Executive Director Report **Discussion**
 - 7.2 **Finance:**
 - 7.2.1 Resolution B24-21 Approving the FY 2025 Budget **Motion**
 - 7.3 **Housing Management:**
 - 7.3.1 Tenant-Based Occupancy Report – Housing Choice Vouchers, SRO Project Based, SHP, and TBRA **Discussion**
 - 7.3.2 Property Vacancy Report **Discussion**
 - 7.4 **Human Resources:** There are no HR items.

7.5 Contract Management Services:

7.5.1 Section 811 Awards in Nebraska & Utah

Discussion

7.6 **Business Solutions:** There are no BS items.

8. EXECUTIVE SESSION: (To be held after Item 10.2)

8.1 The board will convene for a 30-minute review of the Executive Director’s evaluation report (RCW 42.30.110(1)(g)).

9. UNFINISHED BUSINESS:

10. NEW BUSINESS:

10.1 Election of Officers (Chair Flood – Nominating Committee)

10.1.1 Chairperson – Nomination

10.1.2 Vice Chair – Nomination

**Motion
Motion**

10.2 Committee Assignment

10.2.1 Finance/CMS/Personnel

10.2.2 Housing/Business Solutions

**Motion
Motion**

11. FUTURE 2024 MEETINGS: October 28, and November 25, 2024

Housing/Business Solutions Committee will be held on October 24, 2024.
Finance/CMS/Personnel Committee will be held on November 21, 2024.

October 2024							10
S	M	T	W	Th	F	Sa	
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31			

November 2024							11
S	M	T	W	Th	F	Sa	
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	

12. ADJOURNMENT: