



600 Park Avenue
Bremerton WA 98337
(p) 360-616-7241
(f) 360-616-2811
www.bremertonhousing.org

SPECIAL BHA MINUTES

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF COMMISSIONERS OF BREMERTON HOUSING AUTHORITY (BHA) HELD AT 9:30 AM ON DECEMBER 20, 2024.

1. **CALL TO ORDER:** Meeting was called to order at 9:31 a.m.

2. **ROLL CALL:**

Present:

Chair Ryan Burton	Commissioner Diane West
Vice Chair Jeff Flood	Commissioner Susie Beil
Commissioner Joan Hanten	Commissioner Victoria Hilt

Excused:

BHA Staff Present:

Jill Stanton	Executive Director
Carlita Alegria	CMS Director
Tory Quinn	Director of Development & Acquisitions
Windy Epps	Finance Director
Tim Schanne	Business Solutions Director
Anne Conte	Housing Director
Lorna Camacho	Minute Taker/Office Manager/Executive Assistance

3. **PUBLIC COMMENTS:** None

4. **EXECUTIVE SESSION:**

Potential real estate purchase per RCW 42.30.110(1)(b). This portion of the meeting was closed to the public.

The Executive Session commenced at 9:32 a.m. for a period of 15 minutes. The session continued for another 10 minutes and adjourned at 9:57 a.m. Regular portion of board session reconvened at 9:57 a.m.

5. **RESOLUTION B24-29 APPROVAL OF INTERLOCAL COOPERATIVE PURCHASING AGREEMENT:**

The City of Bremerton has agreed to enter an Interlocal Agreement with Bremerton Housing Authority (BHA) to provide funding to BHA for the purpose of establishing and operating a hybrid low barrier congregate and pallet shelter for unhoused community members living within the City of Bremerton.

On December 19, 2024, the City Council approved the Interlocal Agreement to allocate funds for the Bremerton hybrid shelter project comprised of \$1.1 million of American Rescue Plan Act (ARPA) and \$200,000 of Real Estate Excise Tax. The deadline to obligate funds needs to be committed before December 31, 2024, deadline set by the US Department of Treasury.

This resolution authorizes the Executive Director of BHA to execute this Interlocal Agreement with the City of Bremerton.

☞ **Chair Burton called for a motion to approve Resolution B24-29 Authorizing the Executive Director to execute an Interlocal Agreement between the City of Bremerton and Bremerton Housing Authority for the purpose of establishing and operating a hybrid low barrier congregate and pallet shelter as presented. Vice Chair Flood moved for approval of motion. Commissioner West seconded the motion. Chair Burton called for question. None opposed. Motion carried.**

6. ADJOURNMENT: There being no further business, the meeting was adjourned at 9:59 A.M.

Jill Stanton

Executive Secretary

Ryan Burton

Chairperson of the Board

SEAL

